

Phillip Mason
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SUMMARY

A senior scheduler with extensive experience in planning and scheduling in both the petro-chemical industry and for the United States Army Corps of Engineers. A scheduling supervisor and master scheduler successfully executing Feasibility, PED, Construction, O&M, and Turnaround projects with budgets from \$500,000 to \$400,000,000. A scheduler with an excellent understanding of CPM method, earned value calculations, rules of credit, change and delay management, and developing recovery plans.

EXPERTISE

- Demonstrated proficiency in the use of Primavera Project Manager 3.0, 5.0, 6.0, & 7.0
- Develop and execute turnaround, construction, feasibility, and engineering and design schedules.
- Developing WBS strategies.
- Manage scope changes and add-on work.
- Simultaneously manage multiple projects.
- Manage diverse multidisciplinary workforce.
- Proficient in development of Enterprise Data Warehouse reports and templates for financial reporting.
- Proficient in reading engineering, mechanical, iso-metric piping and P&ID drawings.
- Proficient in the use of the Microsoft Office Suite of software (Access, Excel, Word, PowerPoint, Project, and Outlook)

EXPERIENCE

Apr 2009 to Present

Site Manager/Senior Project Scheduler

EEI/Luster National Joint Venture and Tropical Luster Project Management
New Orleans, Louisiana

Responsibilities:

Site Manager for the EEI/Luster National Joint Venture and Tropical Luster Project Management joint venture required the supervision of employees from both companies, interface with executive offices at USACE, and preparation of RFP's when received reporting directly to the VP of operations for Luster National Inc. Manage project schedules for the USACE New Orleans District including the American Recovery and Reinvestment Act (ARRA) projects, Operations & Maintenance projects, and Louisiana Coastal Authority projects totaling approximately \$2.3 billion dollars. Projects were managed using Primavera Project Manager 6.0, Oracle Financial Analyzer, Corps of Engineers Financial Management System, and Enterprise Data Warehouse reporting systems. Management of these projects resulted in on time and on budget project execution.

Accomplishments:

- Successfully executed the ARRA projects.
- Educated Project Managers and Project Analyst in the proper use of Primavera Project Manager.
- Taught 4 new schedulers how to use Primavera Project Manager, Oracle Financial Manager, and CEFMS.
- Successfully managed \$2.3 billion dollars in projects.

Dec 2006 – Jan 2009

Construction Scheduler

Kelly Engineering Resources
Hahnville, LA

Responsibilities:

Evaluate and combine contractor schedules to assist the project manager in successful execution of assigned projects. Develop and validate rules of credit and schedule progress. Integrate construction project schedules

and turnaround schedules when projects ran concurrent with the turnaround. Report earned vs. spent man-hours when reporting progress of projects.

Accomplishments:

- 30% reduction in the number of projects that overran budget restraints resulting in a savings of approximately \$200,000.00.
 - Successfully scheduled and executed projects up to \$14,000,000.00 in cost.
 - Successfully completed 20 projects with 80% of projects finishing on time and on budget – 3 major projects were: UNOX Recovery Project - \$8,000,000, LPG storage tank upgrade - \$7,000,000 and Gate 1 upgrade security project - \$7,000,000.
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Aug 2004 – Dec 2006

Branch Manager

Securitas Security Services, Inc., USA

New Orleans, LA

Responsibilities:

Manage branch operations and financials. Manage and train office staff in office operations. Manage 300 field employees. Maintain client satisfaction with more than 40 clients in southeast LA including clients such as Shell Oil Company, 1 Shell Square, Conoco-Phillips Refinery, Dow Chemical Company, Consul General of Japan offices and residence. Negotiate contracts with current and new clients. Develop monthly and annual forecasts. Manage Hurricane Katrina Recovery Security Teams.

Accomplishments:

- Successfully managed Hurricane Katrina Recovery Teams
 - Increased sales for the branch by 50% in one year.
 - Successfully managed the security for the National Realtors Convention in 2006 working with the Secret Service for the security of presidents Clinton and Bush.
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Sept 1976 – Aug 2003

Turnaround Scheduler

Union Carbide Corp. / Dow Chemical Co.

Hahnville, LA

Responsibilities:

Supervise and direct field planners in planning turnarounds. Integrate and coordinate plans developed by field planners and construction contractors into turnaround schedules. Maximize utilization of resources and equipment to bring costs in on budget and within time constraints. Assist in procurement and timely delivery of equipment and materials for turnarounds.

Accomplishments:

- Successfully developed and executed turnaround schedules for turnarounds budgeted up to \$20,000,000.
 - Successfully scheduled and executed two 60,000 to 80,000 man-hour turnarounds of \$8,000,000 or more each year.
 - Developed the first milestone driven schedules utilized at the site.
 - Improved the process for inputting data into the schedule and reduced the time required by 60%.
 - Mentored and trained 3 new schedulers.
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AWARDS AND RECOGNITION

- Special recognition for development of software to calculate process releases, this software potentially saves \$10,000 in fines each time it is used.
- Special recognition for role in leading the Hurricane Katrina Recovery Security Teams with Securitas Security Services.
- Received numerous operational improvement awards with Union Carbide.
- Nominated twice for a Special Chairman's Award with Union Carbide.